

**MINUTES OF THE SEPTEMBER 20, 2010 MEETING OF THE  
COLUMBIA EMPIRE VOLLEYBALL ASSOCIATION  
BOARD OF DIRECTORS**

**Dated: September 20, 2010**

The meeting convened at 6:37 p.m. in the Main Conference Room at the CEVA Headquarters office. Present during the meeting were Directors Roy Catibayan, Cathy Nelson, Marcia Costley, Brooke Mayo, John Downey, Vicki Bishop and Corey Barton. Absent were Dave Kellar and Mike King. Also present was Commissioner Tifani Nogash.

**Item 1: Facilities for CEVA Power League - Harmik Issakhanian**

Harmik presented issues on facilities (The Hoop in Salem and Regional Sports Center) and cancellation policy for CEVA tournaments. Director Nelson moved to extend discussion 5 minutes, which was seconded by Director Mayo.

**Item 2: TACS Presentation to BOD and Staff – Mary Heffernan**

Mary presented and reviewed the Organizational Structural Assessment. Mary recommended to organize a committee to meet with her to go over the assessment to present next steps to the Board of Directors. Members of the committee will include Director Downey, Commissioner Nogash, Director Barton, and Director Nelson.

**Item 3: Approval of Minutes from August 23, 2010 Meeting**

A motion was made to approve the amended Minutes (corrected spelling for Vicki Bishop) from the August 23, 2010 meeting by Director Nelson, which was seconded by Director Downey. Motion to accept the Minutes passed unanimously.

**Item 4: Financials: August 2010**

Director Downey reviewed line 407 (Registration Fees) on the August 2010 financial documents and the Smith Barney account. Questions relating to the statements were addressed. Director Catibayan requested a balance sheet at future meetings. No further action was taken.

**Item 5: Standing Committee Reports**

Adult Committee (Mayo): No report.

Nominating/Election Committee (Nelson): No report.

Officials Committee (Costley): No report.

Finance Committee (Downey): No report.

Policy/Appeals Committee (Mayo): No report.

Junior Committee (Hartner): No report.

Outdoor Programs (TBA): No report.

Capital Equipment Committee (Catibayan): No report.

## **Item 6: Commissioner's Report**

### **Unfinished Business**

1. Program Director: Commissioner Nogash discussed interviews for the Program Director position. Commissioner Nogash recommended to hire Lindsey Gay due to her strong computer skills and volleyball knowledge. Interview notes were reviewed. Sarah Haner and Commissioner Nogash will be available to train. Board to approve Program Director salary. Director Downey moved to start the Program Director at \$35,000, which was seconded by Director Nelson. The motion passed unanimously.
2. Try-out dates: Commissioner Nogash asked if tryouts dates were confirmed with WIAA.
3. Mikasa Flags: Commissioner Nogash discussed the Mikasa flags which was discussed with Wilson representative who approved our use of the Mikasa flags since Wilson doesn't make flags.
4. Mikasa Balls: Commissioner Nogash asked about donating the Mikasa balls. Director Downey checked into charitable organizations but PALS doesn't have volleyball. Director Catibayan moved to sell the Mikasa balls for \$5 which was seconded by Director Downey. Motion passed unanimously.
5. Crate Repair: A quote for repair had been scheduled for September 29, 2010.

### **New Business**

1. Possible Bank change: Commissioner Nogash reported the bookkeeper and Commissioner Nogash met with Sterling Bank to discuss a possible bank change. Advantages of remote deposit were discussed. Director Downey requested to meet with Sterling Bank representative to answer further questions.
2. Contract RSC: Commissioner Nogash reported The Hoop in Salem and the Regional Sports Center (RSC) desire to have a cancellation policy (fee) in the contract. Commissioner Nogash discussed negotiations with RSC on their

cancellation policy. Director Catibayan recommended Commissioner Nogash book only 14s and 16s divisions and further discuss/negotiate the cancellation policy.

3. Office Coverage: Commissioner Nogash discussed office coverage for her leave of absence. Director Downey offered to fill in part-time from the date of Commissioner Nogash's leave (which will be 6 weeks in length) to full-time when data entry begins in December.

### **Next Regular Meeting**

The next regular meeting of the Board will be October 25, 2010 at 6:30pm at CEVA Headquarters.

The meeting adjourned at 8:49p.m.

Respectfully submitted,

/s/

Brooke L. Mayo, Secretary  
Columbia Empire Volleyball Association